



THATCHERS ASSOCIATION OF SOUTH AFRICA DEKKERSVERENIGING VAN SUID-AFRIKA

THE CHOICE OF A THATCH ROOF CONTRACTOR

QUESTIONS THAT CAN BE ASKED ARE:

Whether the Contractor:

1. Is conversant with the SANS 10407:2006 Edisie 1.1 Specification
2. Is conversant with the National Building Regulations
3. Is member of the Thatchers Association of South Africa
4. What is his membership number
5. Is the Contractor registered for VAT
6. How long has his firm been in operation
7. Has references from inter alia :
 - a. Architects
 - b. Engineers
 - c. Clients
8. Projects completed
9. Has the necessary infrastructure and trained staff
10. Will provide a written contract for the acceptance of both parties
11. Of whom is it expected to provide the necessary structural drawings, and building plans and arrange for the approval thereof by the relevant and appropriate authorities
12. Arrange for the required inspections and obtain the necessary and required clearance and engineering certificates
13. Who will take responsibility for insurance during construction

PROCESS TO BE FOLLOWED

1. **Structural drawings or a plan drawn up by an Architect / Structural Engineer and approved by the appropriate authorities must be provided.**

(Municipalities will not issue an occupation certificate without approved building plans and transfer of property will not take place in the absence of the above.)

- 1.1 In quoting for the project the Contractor must be well aware of what is expected from him.
- 1.2 The Contractor must ascertain whether the drawings or design is practicable for the construction of a thatch roof
- 1.3 The Contractor must comply with all requirements / specifications as determined by the structural engineer or architect so that a final certificate of approval can be obtained from them on completion of the project.

2. **Specification**

Construction must comply with the requirements of the SANS10407: 2006 Edisie 1.1 Specification.

3. Written Contract

A written contract accepted and signed by both parties is a prerequisite before commencement of the project.

4. Complaints and Communication

- 4.1 Frequent and constructive communication between both Client and Contractor is encouraged.
- 4.2 Proper, complete and clear documentation regarding requests and alterations is of utmost importance throughout the project to avoid misunderstandings.

5. What is expected from the Contractor

- 5.1 Effective and frequent feedback during progress
- 5.2 Clients must be made fully aware of the work to be undertaken as well as specification and legal requirements.
- 5.3 Clients must be provided with a detailed document indicating the price as well as payment requirements. This includes estimates and written quotes.
- 5.4 Clients must also be provided with detailed time estimates as well as the expected date of completion. A complete timetable must be provided.
- 5.5 Clients must throughout be advised of any changes that may affect the proposed completion date and update the timetable accordingly.
- 5.6 The Contractor must accept responsibility for the actions of his workers/staff inclusive of sub-contractors, advisors or agents appointed by him.

6 Client responsibilities

- 6.1 Timely progress payments and final payment as agreed.
- 6.2 Co-operation and assistance as needed.